

<h1 style="text-align: center;">横須賀基地空席広報</h1> <h2 style="text-align: center;">VACANCY ANNOUNCEMENT</h2> <p style="text-align: center;">-Reissue-</p> <p style="text-align: center;">- Amendment dated 30 Jan 17-</p> <p style="text-align: center;">Changed 'No of Recruitment' (from 1) to 2.</p>		広報番号： Announcement No.	NEX-HPT-046-16(R3)(A4)	
		募集締切日： Closing Date	22 Feb 17 1st Cut-off: 11 Jan 17 2nd Cut-off: 1 Feb 17	
		発行日： Date of Issue	22 Dec 16	
1.職種名 Job title (等級 Grade <u>4</u> / 語学等級 LD <u>N/A</u>) <h2 style="text-align: center;">Short Order Cook, #2119</h2> <p style="text-align: center;">(ショートオーダーダック)</p> <div style="display: flex; justify-content: space-around;"> <div> <input type="checkbox"/> 事務系 Administrative </div> <div> <input checked="" type="checkbox"/> 技能系 Blue Collar Trade </div> <div> <input type="checkbox"/> 保安系 Security </div> <div> <input type="checkbox"/> 医療系 Medical </div> </div>		募集人数 No. of Recruitment <div style="font-size: 2em; color: red; text-align: center;">2 名</div>	4.募集範囲 Area of Consideration I. <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(部隊内) Current MLC/IHA Employee within Activity II. <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(通勤圏内) Current MLC/IHA Employee in commuting distance III. <input type="checkbox"/> 現 MLC/IHA 従業員(全在日米軍) Current MLC/IHA Employee Japan Wide IV. <input checked="" type="checkbox"/> 外部 Off Base Applicant * Those who previously applied for VA: NEX-HPT-046-16~(R3)(A) need not to reapply.	
2.部隊 Activity Navy Exchange, Yokosuka Food Services Department Main Street USA Food Court Popeye's 勤務場所 Working Place: 横須賀市泊町 Tomari-cho, Yokosuka		5.雇用の種類 Type of Employment <input type="checkbox"/> MLC <input checked="" type="checkbox"/> IHA <input checked="" type="checkbox"/> HPT Hourly Pay Rate 時給：1,030 円 <input type="checkbox"/> 常用 Permanent <input type="checkbox"/> 限定 Limited Term (___ヵ月 Months)		
3.勤務時間 Work Schedule (週 <u>30</u> 時間制 hrww) 勤務日 Work Days: 5 days/week 勤務時間・休憩 Work Hours: 1600-2200 Recess Period: N/A <input type="checkbox"/> 夜勤 Night Shift <input checked="" type="checkbox"/> 残業 Overtime <input type="checkbox"/> 出張 Business Travel				
6.職務内容 Duties Prepares, cooks and serves items of food which require only a short time to prepare. Cooks chicken, fish, side order items and other quickly prepared foods and serves to counter attendants or to customers over the counter. May serve roasters, stews, soup, sauce, or vegetables from a steam table. Operates cash register in accordance with cash control procedures. Performs other related or incidental duties as assigned.				
7.資格要件／身体条件 Qualification/Physical Requirements a. Knowledge of customer service concepts and practices. b. Ability to cut with the use of knife and cook meat, fish and vegetables. c. Ability to operate cash register, count cash and accurately make changes. d. Ability to speak, read and write English at elementary proficiency level. * Handicapped applicants may be accepted, depending on the degree and kind of disability.				
英語力 English Language Proficiency： <input type="checkbox"/> 必要なし None <input checked="" type="checkbox"/> 初級 Basic <input type="checkbox"/> 中級 Intermediate <input type="checkbox"/> 上級 Advanced <input type="checkbox"/> 特段の能力 Exceptional				
学歴 Educational Background： N/A		免許証／修了証 License/Certificate Required： 7/8 欄参照 See blocks 7 & 8		

****時給制臨時雇用従業員 (HPT) 雇用について****

****HPT-Hourly Pay Temporary (HPT) Employment****

契約期間：1年を越えない期間（その後更新される事もある）

Duration of Employment: Not to exceed 1 year. (Subsequent appointment after a break in service may be effected.)

交通費支給。Commutation allowance will be paid.

勤務時間が週20時間以上の場合は雇用保険・健康保険・厚生年金の加入が義務づけられています。Employees whose weekly work hours are 20 hours or more must be covered by Employment Insurance, Health Insurance and Pension Plan.

勤務場所・勤務時間・休日などは、業務の都合で変更になる可能性があります。

Work place, hour, and rest day may be changed due to operational requirements.

PRIVACY ACT STATEMENT 個人情報保護について

AUTHORITY: Executive Order 10450, 9397; and Japan Law Concerning Protection of Personal Information (Law No. 57 of 2003).

法令: 米国行政命令 10450, 9397 ; 及び 日本法・個人情報の保護に関する法律（平成15年法律第五十七号）

PRINCIPAL PURPOSES: To record Personal Information for the purposes of executing the business operations of the U.S. Forces, Japan and protection of human life, safety and property, NOTE: Records will be securely maintained in either an electronic or paper form.

主目的: 人間の生命、安全、財産の保護と在日米軍の業務の遂行を目的として、個人情報を記録する為。

注記: 記録は電子書式、もしくは書面にて厳重に保管されます。

ROUTINE USES: To maintain Personal Data accurately with the most up-to-date content to the extent necessary to achieve the stated Principal Purposes.

利用目的: 主目的の達成に必要な、最新で正確な個人情報を維持する為。

DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of administrative actions.

情報開示: 個人情報の開示は任意ですが、要求された情報を提供しなかった場合、その後の手続きの妨げ、遅れ、あるいは中断となる事があります。